

OVERVIEW OF SCDHS REQUIREMENTS FOR REPLACING SANITARY SYSTEMS

- As of July 1, 2019 Liquid Waste contractors can no longer replace a cesspool with a cesspool or install a new cesspool. They must at a minimum install a septic tank and leaching structure.
- Homeowners with cesspools are not required to replace their system. However, if a homeowner decides to voluntarily upgrade their system, they must, at a minimum, install a septic tank and leaching structure.
- Prior to August 5th 2019, LW Contractors have to upload certification forms to the SHIP database (www.ship.suffolkcountyny.gov) after completing a retrofit or replacement.
- Enforcement begins August 5, 2019.
 - \$1,000 fine issued to LW contractor for first offense
 - \$2,000 fine issued to LW contractor for second offense
 - Potential suspension of LW license for third offense
- I/A OWTS are not required under these requirements. However, they are strongly recommended. The Department has a streamlined process for installing I/A systems upon catastrophic failure. There are also up to \$30,000 in grants available from the County and State towards the installation of an I/A OWTS.
- After August 5th, Liquid Waste contractors must follow a 5 step notification and registration process.

Step 1: Notification: LW contractor uses the SHIP program to notify SCDHS of intent to perform a retrofit or replacement

- * Must be submitted 24h in advance of replacement or retrofit. (except for Catastrophic Failure)
- * Responsibility of Contractor / Property Owner to obtain Town, DEC, or Village permits, if any.

Step 2: Sketch of Proposal: After completing the notification form, the SHIP program will notify the LW contractor if a sketch of the proposed installation is required. If so, the Department will notify the contractor if the sketch is acceptable and if installation can commence.

Step 3: Department Field Consultation (if required): The Department may require a field consultation in instances where there are:

- * Private wells
- * Lot size constraints
- * Poor soil conditions
- * High groundwater conditions
- * Instances where leaching structures other than leaching pools and galleys are proposed

Step 4: Post Installation: After installation of the system the contractor must upload the following forms:

- * Contractor certification with sketch with as-built measurements
- * Design professional certification (if required)
- * I/A OWTS O&M and Registration (if required)

Step 5: SCDHS Registration Acknowledgement: The Department sends acknowledgement of registration to contractor & property owner.

For any questions, please e-mail Justin.Jobin@suffolkcountyny.gov or visit <https://reclaimourwater.info/ReplacingSanitarySystems.aspx>